BAAC Coronavirus Risk Assessment Form version 14th September 2020

20 June 2020

09:50

To be used when members of British Airways Athletics Club plan to meet up to run or train together (other than within existing households or bubbles). Not currently to cover field events. In advance of the activity one of the participants, a paid-up club member, needs to fill in the following risk assessment form and initiate the identified risk mitigation activities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Event:** | **Date:** | **Location:** | **Assessed by:** | **Reviewed:** |
| … | dd/mm/20 | … | … (BA Athletics Club member) | dd/mm/yy |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **What are the Hazards?** | **Who might be harmed and how?** | **What are you already doing?** | **Risk Rating** | **What else can you do to control this risk?** | **Action by whom** | **Target date** | **Final Risk Rating** | **Completed / Notes** |
| Spread of COVID 19 virus | Participants if they come close to other participants who may have COVID-19,  Participants from other members of the Public at the venue  Members of the General Public from participants | This form covers outside venues and outside events only and excludes activities using equipment including jumping pits.  Participants should already be following Government and English Athletics guidance on exercising outdoors. That includes:   * All participants knowing and understanding the possible risks, * Participants should not attend if they have been asked to isolate or have any COVID-19 symptoms, * Participants should be maintaining at least the minimum social distancing gap between themselves and other participants and other venue users including the general public (currently two metres), * Participants should be following government advice including on hand hygiene and use of face coverings at the venue and in their travel to and from the venue. | Medium | Replace this text with the decision on attendance.  [*Considering the event type and location, determine the safe number of participants (for most locations where we run this could be a maximum of 30. For athletics stadiums and locations with narrow paths and/or where there are many other people expected, a maximum such as twelve may be more appropriate). If anticipated numbers may approach the maximum then insist on pre-booked attendance and be prepared to turn away others,*] | Event organiser | In advance of activity day | Low |  |
| Issue pre-event advice to participants including:   * Remind participants to have read the latest government advice(1). * Explain where and when they are expected to park and congregate, * Point out that it is a condition of participation that, if necessary, contact details will be passed on to Test and Trace. |  | In advance |  |
| Replace this text with details of the design of the event.  [*Adequate care should be taken in the design of the activity to minimise the risk of coming into close contact with other users (including members of the general public) who might also be at or using the venue. Also consider what might happen during the event – e.g. first aid provision.*] |  | In advance and on the day |  |
| Maintain a log of the activity including a list of the participants and any incidents that occurred - e.g. Social Distancing infringements (see list below(2)). |  | During period of activity |  |

(1)The latest government advice on exercising outside is at  <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/guidance-for-the-public-on-the-phased-return-of-outdoor-sport-and-recreation>

### (2)Activity Log

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Participant Expected | Contact Details | Advised y/n | Attended y/n | Incidents Noted |
| (organiser) | available |  |  | # |
| 2: | … |  |  | # |
| 3: | … |  |  | # |
| 4: | … |  |  | # |
| 5: | … |  |  | # |
| 6: | … |  |  | # |

### Incidents Noted:

|  |  |
| --- | --- |
| #1 | e.g. A twisted ankle resulted in A giving B a lift home. |
| #2 |  |
| #3 |  |
| #4 |  |
| #5 |  |